



## How to Retrieve Grid Data

**To retrieve grid data, follow these steps:**

**1. From the Nomination List Screen:**

- select **Network**
- select **Retrieve Grid Data**
- enter **Nominator ID**
- enter **Month**
- select **OK**

**2. Stand-by as the System will dial in to GE Server**

**3. When the system has completed download, you will see this prompt:**

*GRID.DAT already exists. Do you want to overwrite it?*

- A **"Yes"** Response, will overwrite old data and can be used as a temporary file (grid.dat).

*(Note: if you choose this option, you will not be able to retrieve prior month data, unless you have given different name, i.e. in your spreadsheet.)*

- A **"No"** Response will allow you to save data to any location you choose.

**4. The data is ready to be pulled into a spreadsheet.**